



**Admission Agreement  
ACADEMIC SCHOOL YEAR 2017-2018**

**SCHEDULE INFORMATION**

My Child, \_\_\_\_\_, will be enrolled at Frontiers Academy from \_\_\_\_\_ 2017 until June 13<sup>th</sup>, 2018.

Before School Care (7:00am-8:00am) \_\_\_\_\_yes \_\_\_\_\_no      After School Care (3:00pm-6:00pm) \_\_\_\_\_yes \_\_\_\_\_no

Homework club (Elementary Only) (3:15pm-4:15pm) \_\_\_\_\_yes \_\_\_\_\_no

**TUITION PAYMENT OPTIONS** — *Please choose a payment option. If an option is not selected, you will automatically be enrolled in Option A, the One Payment Plan for the upcoming school year.*

**Option A – One Payment Plan (by July 31<sup>st</sup>)**

**Option B- Ten Electronic Transfers (July 25-April 25)**

Application Fee (new students only)		Application Fee (new students only)	
Enrollment Fee (due upon contract signing)		Enrollment Fee (due upon contract signing)	
Yearly Tuition		Monthly Tuition	
Yearly Extended Care Fees		Monthly Extended Care Fees	
Parent Association (suggested \$50)		Parent Association (suggested \$50)	
Discounts		Discounts	
Balance Due upon contract signing		Balance Due upon contract signing	
Balance due by July 31 <sup>st</sup>		Monthly Installment:	

**SIGNATURES**

Print Parent/Guardian's Name \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Director's Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE READ AND COMPLETE BOTH SIDES.**

# ADMISSION POLICIES

1. There is a non-refundable application fee of \$150/\$200 per student. This fee covers insurance, processing of application, assessment, and follow up.
2. The yearly enrollment fee is non-refundable and due at the time of contract signing. This will hold your child's spot.
3. Tuition is a yearly fee payable in full or monthly installments. There are no reductions in tuition for holidays, absences, or any other reasons. Monthly tuition installments are due by the 25th of each month, July 2017-April 2018.
4. Tuition may be prorated if a child enrolls after the start of the school year.
5. If for any reason you must withdraw from the program, a 60 day written notice must be given (30 day preschool). You will be responsible for all monthly payments over the next 60 days (30 preschool). If tuition has been paid in full, half of the remaining balance after 60 days will be refunded (30 preschool).
6. Extra-curricular activities- Optional after school activities may be available with outside organizations or instructors, and parents may choose to have their child participate. Parents will pay these outside companies directly.
7. Students are to be dropped off and picked up at their scheduled time. Early drop offs and/or late pickups will be charged according to the drop-in extended care policy.
8. Extended care- Monthly extended care fees are due with tuition payments. Late pick-up fees will be assessed at the end of each month, and a statement will be sent to parents.
9. Frontiers Academy reserves the right to dismiss a student for any reason. In that event, tuition will be refunded (prorated as of the date of dismissal). If a sibling of a student dismissed by Frontiers Academy attends and parents wish to withdraw them, they will also be refunded the remaining tuition, prorated to the date of dismissal. Only tuition and extended care fees are refundable. Application fees, enrollment fees, tuition deposits, and other fees are nonrefundable.
10. A late payment charge of \$35 will be assessed if payment is not received by the 5th of each month. Frontiers Academy reserves the right to suspend a student at any time when tuition payments become more than 30 days delinquent.
11. There will be a \$35 charge for each returned check or electronic transfer.
12. Basic services- Frontiers Academy will provide an academic immersion program. The school is open Mon-Fri 7am-6pm., with the exception of the vacations and holidays listed on the school calendar.
13. Care over Christmas Break, Spring Break, and summer will be offered on an as needed basis, for an additional charge.
14. Prior to a student's first day, all state mandated forms and immunization requirements must be met and a photocopy of the student's original Health Immunization Record and Emergency Card must be provided to the school. These will be kept on file in the school office.
15. Each student's classroom placement will be at the sole discretion of Frontiers Academy. Requests for specific teachers and/or placements with fellow students will not be accepted.
16. Suitability of any applicant for enrollment is at the sole discretion of Frontiers Academy. All enrollment decisions are final. Applicants who are not accepted for enrollment may reapply the following school year.
17. While Frontiers Academy acknowledges parental responsibility and welcomes positive parent involvement, Frontiers Academy reserves the right to deny student admission or to discontinue student's enrollments in the event parent exhibits behavior that is discourteous, scandalous, rumor-driven, disruptive, threatening, hostile or divisive. If parent/guardian exhibits such behaviors or any negatively impacting behavior, the decision of the Frontiers Academy regarding the suitability for student's continued enrollment or acceptance to the school will be final.
18. Frontiers Academy has the right to change this agreement at any time. Parents will be notified 30 days before changes take effect.
19. Rights of Licensing Agency- Community Care licensing has the authority to inspect the facility and interview children in care at any time.
20. INTERNAL PUBLICATIONS: Consent to publish: I hereby authorize and give full consent, without limitations or reservations, to Frontiers Academy to submit, publish and/or cite, in whole or in part, any photographs, artwork, videos, written work, and voice recordings that my child creates, and/or in which my child appears. These internal publications may include (but are not limited to): school newsletters, emails, yearbooks and other internal publications, use of photos inside classrooms or office, and end of the year videos.
21. EXTERNAL PUBLICATIONS: Consent to publish: I additionally give consent to Frontiers Academy to use the above (as stated in #20) for external publications including, but not limited to: advertising, brochures, press releases, school websites and social media. \_\_\_\_\_(initials)
22. I give authorization to have my name /child's name, phone number, and/or email included in the parent directory. Additionally, I promise to use any emails and contact information given to me by the school or parent association for the sole purpose of positive internal communication only.  
\_\_\_\_\_(initials)

## PARENT AGREEMENT

**This is to acknowledge that I have read and understand the Admission Agreement of FRONTIERS ACADEMY. I agree that my signature constitutes full acceptance of all FINANCIAL RESPONSIBILITIES, PAYMENTS, RULES, REGULATIONS, AGREEMENTS and POLICIES AS STATED OR REFERRED TO ON THE FRONT AND BACK OF THIS CONTRACT.**

## SIGNATURES

Print Parent/Guardian's Name \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Director's Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE READ AND COMPLETE BOTH SIDES.**